

Nevada Natural Heritage Program

Department of Conservation and Natural Resources

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EXAMPLES OF SERVICES AND FEES

Examples 1-9 below are provided as a general guide only, and are neither offers nor guarantees to provide particular services for particular fees. Fees are determined on a case-by-case basis, using the [fee schedule](#) currently in effect. For all data requests, please also note the following:

Geographic Information System (GIS) requests: for irregular or non-standard areas are greatly facilitated (and their accuracy improved) by supplying to us, at the time of your request, a GIS data file containing the polygon(s) of the areas(s) for which you want us to retrieve data, including any buffer zones you want included. This is not necessary for standard areas such as counties or map quadrangles. If possible, please send the polygon(s) as an **ArcView® 3.x** or later version shapefile set in **unprojected, decimal-degree geographic coordinates** based on the North American Datum of 1927 (**NAD27**). If you must use a different format, projection, and/or datum, please let us know in detail so that we can translate your data appropriately (additional staff time may be charged). **Unless otherwise requested**, the [point-location data we return to you](#) will also be in unprojected, decimal-degree geographic coordinates based on NAD27. We can project to most other coordinate systems on request.

Predicting the number of records in your area: is impossible without checking our databases. We are happy to check and provide cost estimates -- just complete a [data request form](#) and specify "cost estimate first" or "exact cost first." As a **general rule of thumb**, most areas of Nevada smaller than about one 7.5-minute map quadrangle (about 7 x 9 miles) will generate fewer than 40 location records and fall within our standard \$50 flat fee for summary information (Example 1). Exceptions will be primarily in the populated areas of Clark, southern Nye, and southern Washoe counties, where surveys have been more extensive and more species have become at-risk (Example 4).

Contiguous versus separate areas: if you request data for **multiple separate locations**, and do not specify otherwise, we will search, generate results for, and charge for **each area separately** (Example 5). If you wish all results to be compiled into a **single report not separated by area**, please specify this along with the locations in your request. You will then be charged for a single search (Example 6; this may or may not reduce your cost, depending on the number of records in each area). If you request data for **multiple contiguous locations**, and do not specify otherwise, we will assume that you want **all results together**, and will charge for a single search. If you wish the results to be **separated for each area**, please specify this along with the locations in your request. We will then search, generate results for, and charge for each area separately. **Exception: GIS requests for which we are supplied polygon data to search** will always be charged as a single search, regardless of the number of areas included (Example 7).

Buffer zones: unless it is already specified as part of your request, we will automatically add a buffer area to each **small area** (smaller than the average Nevada county) you specify, in order to detect additional species with a high probability of occurring in each area. For areas smaller than a township/range, we will typically search the entire township/range (Example 1, 3), and/or a 6-mile radius around the area. For all areas, we will also typically check the surrounding row of 7.5-minute map quadrangles for any species that may have potential habitat in your area. You will be charged only for the records found in the township(s) and range(s) or larger areas that you specify. **GIS search polygons supplied to us that are larger than about a 7.5-minute map quadrangle will be assumed to include the buffer area you desire unless you tell us**

otherwise.

Field and data definitions for each data field you receive from us are available [on-line](#) or by contacting us.

Example 1: standard one-time search of a typical small area for summary location records (this is our most commonly requested search):

- Area requested: **T36N R47E Sect. 12 and T36N R48E Sect. 7**
- Area searched: **T36N, R47-48E**
- Records found: **7**
- Charge: **\$50.00**
- You will receive: a **list** of the species, status, location, precision of location, and date last observed for each record found, plus definitions of the status codes used on the list; a **cover letter** describing our search, its [limitations and restrictions](#), and noting any additional at-risk species we believe have the potential to occur in your area based on a review of surrounding map quadrangles and our knowledge of habitat requirements; and an **invoice** for the applicable charges, due and payable within 30 days (unless pre-payment was required or received).

Example 2: annual subscription to location records for Clark County in [GIS format](#):

- **First request:**
 - Date of first request: **27 January 1994**
 - Records found for first request: **1623**
 - Charge for first request: 500 records @ \$2, + 500 records @ \$1, + 623 records @ \$0.50 = **\$1811.50**
- **Second request:**
 - Date of second request: **12 November 1995 (within the next consecutive calendar year)**
 - Records found for second request: **1820**
 - Unit fee for second request: 500 records @ \$2, + 500 records @ \$1, + 820 records @ \$0.50 = \$1910.00
 - Charge for second request (40% rate applies): **\$764.00**
- **Third request:**
 - Date of third request: **14 February 1997 (NOT within next consecutive calendar year)**
 - Records found for third request: **1932**
 - Unit fee for third request: 500 records @ \$2, + 500 records @ \$1, + 932 records @ \$0.50 = \$1966.00
 - Charge for third request (received late, 40% rate does NOT apply): **\$1966.00**
- **You will receive for each request:** ArcView® 3.x or later version [shapefile set](#) (3 files) in unprojected, decimal-degree, geographic NAD27 coordinates (other coordinate systems available on request), or a compressed self-extracting archive file containing the shapefile set (if needed to reduce size); a printed **list of general locations** for any [species occurrences whose exact locations are normally withheld](#) because of their sensitivity to damage; **if requested, the long-text fields** of each record, as a delimited ASCII text file (.txt) file that may be joined to the attribute table of the shapefile set using EOCODE as the common field; a **cover letter** describing our search, its [limitations and restrictions](#), and the format of and instructions for accessing the results; and an **invoice** for the applicable charges, due and payable within 30 days (unless pre-payment was required or received). The name and contents of each attribute field in the shapefile are defined and explained in our [on-line data catalog](#) or by contacting us.

Example 3: standard one-time search of an area yielding no records:

- Area requested: **T45N R68E Sect. 8,9,16,17**
- Area searched: **T45N, R68E**

- Records found: **none**
- Charge: **none**
- You will receive: a **letter** describing our search, its [limitations and restrictions](#), indicating that no records were found, and noting any at-risk species we believe have the potential to occur in your area based on a review of surrounding map quadrangles and our knowledge of habitat requirements.

Example 4: standard one-time search of an area yielding more than 40 summary location records:

- Area requested: **Charleston Peak 7.5-minute map quadrangle**
- Area searched: **Charleston Peak 7.5-minute map quadrangle**
- Records found: **314**
- Charge: \$50.00, + 274 records @ \$0.50 = **\$187.00**
- You will receive: (same as example 1).

Example 5: standard one-time search of three non-contiguous areas for summary location records, requested on same form or separate forms, single consolidated report NOT requested:

- Areas requested: **T12S R58E, T14S R59E, and T15S R57E**
- Area searched: **T12S R58E, T14S R59E, and T15S R57E**
- Records found: **3, none, and 74 (respectively)**
- Charge: \$50.00, + none, + \$50.00, + 34 records @ \$0.50 = **\$117.00**
- You will receive: **three separate lists**, one for each area, showing the species, status, location, precision of location, and date last observed for each record found, plus definitions of the status codes used on the lists; **3 cover letters** describing each search, its [limitations and restrictions](#), and noting any additional at-risk species we believe have the potential to occur in each area based on a review of surrounding map quadrangles and our knowledge of habitat requirements; and a single **invoice** for all 3 searches, due and payable within 30 days (unless pre-payment was required or received).

Example 6: standard one-time search of the same three non-contiguous areas for summary location records, requested on same form and specifying a single consolidated report (records not sorted by location):

- Areas requested: **T12S R58E + T14S R59E + T15S R57E**
- Area searched: **T12S R58E + T14S R59E + T15S R57E**
- Records found: **3 + none + 74**
- Charge: \$50.00, + 37 records @ \$0.50 = **\$68.50**
- You will receive: **a single list**, combining records from all three locations, showing the species, status, location, precision of location, and date last observed for each record found, plus definitions of the status codes used on the list; a **cover letter** describing our search, its [limitations and restrictions](#), and noting any additional at-risk species we believe have the potential to occur in your areas based on a review of surrounding map quadrangles and our knowledge of habitat requirements; and an **invoice** for the applicable charges, due and payable within 30 days (unless pre-payment was required or received).

Example 7: one-time [GIS records](#) of a large area:

- Areas requested: **Humboldt River, Truckee River, Carson River, and Walker River drainage basins, plus Clark County**
- Area searched: **all portions of these 5 areas within the State of Nevada**
- Records found: **4120**
- Charge: 500 records @ \$2, + 500 records @ \$1, + 3120 records @ \$0.50 = \$3060, + 2 hours staff time @ \$25 = \$3110.00, maximum charge: **\$3000.00**
- You will receive: (same as Example 2).

Example 8: one-time complete occurrence records printed for all occurrences of a particular species:

- Species requested: **Eastwood milkweed** (*Asclepias eastwoodiana*)
- Records found: **34**
- Charge: 34 records @ \$2 + 0.5 hours staff time @ \$25 + 38 printed pages @ \$0.10 + \$0.52 postage = **\$84.82**
- You will receive: all records of Eastwood milkweed printed as 1-2 page reports showing all data entered in our databases; a **cover letter** describing our search, its [limitations and restrictions](#), and noting any additional information we may have on the species; and an **invoice** for the applicable charges, due and payable within 30 days (unless pre-payment was required or received). The name and contents of each data field in the reports are defined and explained in our [on-line data catalog](#) or by contacting us.

Example 9: photocopy of a 57-page species status report:

- Charge: 57 pages @ \$0.10, + 0.1 hours staff time @ \$25, + \$0.52 postage = \$8.72, minimum charge: **\$10.00**

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