NEVADA DIVISION OF NATURAL HERITAGE DATA REQUEST FORM

rev. 2026-02

Use this form to query the Nevada Division of Natural Heritage database for sensitive species location information. Please fill out this form as completely and specifically as possible, attaching additional sheets as needed. For more information on available species and data fields, fees, limitations, and restrictions, please visit our **website** or contact us for printed information. We cannot guarantee our response time; while requests are often fulfilled more quickly, please allow up to two weeks for delivery.

Date submitted: _____   **Date needed (if >14 days from submittal):** _____

CONTACT INFORMATION:

Billing Address   **Shipping address same as billing address?** ☐Y ☐N

Billing Name/ Organization		Shipping Name/ Organization	
Billing address		Shipping address	
City		City	
State		State	
Zip		Zip	

Phone: _____   **Email:** _____   **FAX:** _____

PROJECT INFORMATION:

Project or Site Name: _____   **NV Clearinghouse project ID (if applicable):** _____

How will the information be used? _____

TYPE OF SEARCH
(see current fee schedule for descriptions, costs, and examples)

☐	Standard (one-time)	**OR:** Annual subscription →	☐ first year	☐ continuation

SEARCH CRITERIA

☐ **Please use attached GIS search area polygons**

☐ **Location description:** (Please attach polygon(s) of area(s) of interest as ArcGIS files or specify by township-range-section, map quad, watershed, or other boundaries, and attach map(s) when possible)

Elements:

☐	All plants
☐	Vascular plants only
☐	Nonvascular plants only
☐	All animals
☐	Vertebrates only
☐	Invertebrates only
☐	Sensitive ecological communities
☐	Other (Please specify)

Status:

☐	Federal Sensitive
☐	Federal T/E/candidate
☐	State T/E
☐	NDNH At-risk Track List
☐	Other (please specify)

Other criteria:

FORMAT AND CONTENT OF SEARCH RESULTS

Choose one:

☐ Excel spreadsheet (limited fieldset)

☐ ArcGIS shapefile (complete fieldset, truncated fields. Projection = UTM Zone 11N, datum = NAD83.)

☐ ArcGIS personal geodatabase (complete fieldset, full length fields. Projection = UTM Zone 11N, datum = NAD83.)

DELIVERY

Please Send: ☐ Results immediately   ☐ Cost estimate first

BY SIGNING BELOW, I acknowledge that I have read and agreed to abide by the Nevada Division of Natural Heritage's (NDNH's) current **fee schedule** and its **data license agreement**. A signed data license agreement must be submitted with an individual's first data request and must be renewed annually.

I also agree that (1) all data supplied, and the analytic tools and processes from which they are derived, are the privileged, confidential property of NDNH, and/or NatureServe, and/or those who supplied the data to NDNH, and will not be provided to any other party without NDNH's consent; (2) in any use of the data, NDNH will be cited as a source, along with the year and month it supplied the data; and (3) while NDNH strives for accuracy and completeness, the data it supplies depend on the observations and research of many individuals and organizations, new data are constantly received, and in no case will the data be represented as a complete survey of any species or area.

_____   _____   _____
Signature   **Name (please print)**   **Title**

Submit completed and signed form to:
Nevada Division of Natural Heritage, Attn: Data Manager, 901 S. Stewart St, Ste. 5002, Carson City NV, 89701-5245
phone (775) 684-2900, Fax (775) 684-2909, Email emiskow@heritage.nv.gov

Language access questions? 775-684-2900 / contactndnh@heritage.nv.gov   ¿Preguntas sobre el acceso al idioma? 775-684-2900 / contactndnh@heritage.nv.gov